



**CITY OF JONESVILLE
COUNCIL AGENDA
JULY 20, 2022 - 6:30 P.M.
JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

- A. Keith O’Neil – Reading Emergency Unit

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. None

6. REPORTS AND RECOMMENDATIONS

- A. Resolution 2022-07 – Exchange of Real Property [ROLL CALL][Action Item]
- B. Resolution 2022-08 – Purchasing Policy [ROLL CALL][Action Item]
- C. Recreation Master Plan Scope [Action Item]
- D. Waiver of Garage Sale Permits – US-12 Garage Sale Weekend [Action Item]
- E. Michigan Municipal League Workers Compensation Fund Trustee Ballot [Action Item]

7. COUNCIL MINUTES

- A. Consider Minutes of the June 15, 2022 Regular Meeting [Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for July 2022 totalling \$191,010.89 [Action Item]

9. BOARD AND COMMISSION MINUTES

- A. Downtown Development Authority – June 14, 2022 [Action Item]
- B. Local Development Finance Authority – June 15, 2022
- C. Economic Development Partnership of Hillsdale County – March 10, 2022
- D. Region 2 Planning Commission – May Full Commission, June Executive Committee

Agenda continued on page 2

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.

10. DEPARTMENT REPORTS

- A. Public Safety – Director Etter
- B. Water/Wastewater Treatment Plant – Superintendent Boyle
- C. Department of Public Works – Superintendent Kyser
- D. Cash Report – Finance Director Spahr

11. ADJOURN



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: July 15, 2022
Re: Manager Report and Recommendations – July 20, 2022 Council Meeting

6. A. Resolution 2022-07 – Exchange of Real Property [ROLL CALL][Action Item]

Council will recall that staff has been working with the Jonesville Community School Board regarding the acquisition of property west of the Annex in the Sunset View Cemetery. The purpose of the acquisition is to allow for the future expansion of the Cemetery. Property that the City owns south of the Annex has been determined to be unsuitable for interments due to seasonal surface water and a high ground water table. The School Board has proposed the exchange of the properties. The attached resolution would authorize the City Manager to execute a deed granting the City property to the School, subject to the School Board deeding its property to the City. The School Board will meet on July 25th and I anticipate their approval at that time. I am very grateful for the support and assistance that we have received from the Board and Superintendent Weatherwax. A property survey showing the subject parcels is attached to the resolution, along with proposed Quit Claim Deeds that have been prepared by Attorney Lovinger to complete the exchange. A motion and roll call vote are required to approve the resolution. *Please refer to Resolution 2022-07 and the Quit Claim Deeds.*

6. B. Resolution 2022-08 – Purchasing Policy [ROLL CALL][Action Item]

Following the receipt of grant funds for the purchase of Self-Contained Breathing Apparatus (SCBAs), the Federal Emergency Management Agency (FEMA) has conducted an audit of City records and policies, and has expressed a desire for the City to amend its Purchasing Policy. The proposed amendment would add language to state that the City would follow Federal regulations, as well as local regulations, any time a purchase is made utilizing federal funds. While this has, of course, always been our practice, staff does not object to FEMA's request to make that explicit in our policy. The current federal regulations would be added as an attachment to our policy, as well. This action would rescind all prior purchasing policies, including the separate policy that has governed the Fire Department. With the appointment of a full-time director, a separate set of department rules is not currently needed. A motion and roll call vote are needed to approve a resolution. *Please refer to Resolution 2022-08.*

6. C. Recreation Master Plan Scope [Action Item]

The Planning Commission has recommended the attached scope of work for the update to the Recreation Master Plan. The update would focus on implementation of the Action Program from the 2015-19 plan, and would seek public input on improvements to the existing parks and prioritization of sidewalk and trail extensions. If the scope is acceptable to Council, staff will obtain a quote from Region 2 Planning Commission for completing the Plan update. I recommend a motion to approve the Planning Commission's recommended project scope. *Please refer to the Scope of Work for the Recreation Master Plan Update.*

6. D. Waiver of Garage Sale Permits – US-12 Garage Sale Weekend [Action Item]

Chapter 20, Article IV of the Code of Ordinances regulates yard and garage sales within the City of Jonesville. Section 20-77(6) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Friday, August 12, 2022 and Sunday, August 14, 2022 for the US-12 Garage Sale. Weekend sales will not be counted toward each resident's

six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached copy of the Yard and Garage Sales section of the Code of Ordinances.*

6. E. Michigan Municipal League Workers Compensation Fund Trustee Ballot [Action Item]

Attached is the ballot for the MML Workers Compensation Fund Board of Trustees election. One incumbent candidate is seeing re-election for one available position. You may write in a candidate if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the one incumbent candidate for election to the MML Workers Compensation Fund Board of Trustees. *Please note the attached candidate profile.*

Correspondence:

- Jonesville District Library Newsletter

2022-07

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – EXCHANGE OF REAL PROPERTY – OAK STREET

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, and State of Michigan, held at the Jonesville Police Department, 116 W. Chicago Street, in said City on the 20th day of July 2022, at 6:30 in the p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the Sunset View Cemetery, owned and operated by the City of Jonesville, currently has a limited number of available burial spaces; and

WHEREAS, the City of Jonesville wishes to continue to provide additional burial spaces and interments in the future; and

WHEREAS, the City owns land south of the Sunset View Cemetery (identified as “Parcel B” on Attachment 1) that has been determined to be unsuitable for interments; and

WHEREAS, Jonesville Community Schools owns land to the west of Sunset View Cemetery (identified as “Parcel A” on said Attachment 1) that is suitable for interments; and

WHEREAS, the City of Jonesville and Jonesville Community Schools have determined it to be in the public interest to exchange ownership of Parcel A and Parcel B to allow for the future expansion of Sunset View Cemetery.

NOW, THEREFORE, BE IT RESOLVED that the Jonesville City Council does hereby authorize the City Manager to execute a Deed for the transfer of ownership of Parcel B to the Jonesville Community Schools, subject to receipt of a Deed from the Jonesville Community Schools transferring ownership of Parcel A to the City of Jonesville.

BE IT FURTHER RESOLVED that said Deeds shall be in a form acceptable to the City Attorney.

Upon a roll call vote, the following voted:

AYES: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan at a regular meeting held on the 20th day of July, 2022, and that public notice was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

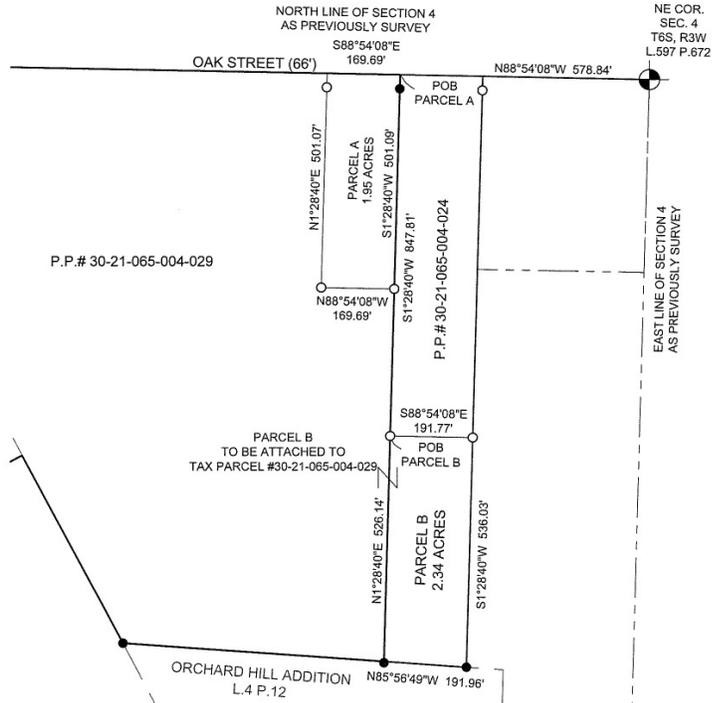
Cynthia D. Means, Clerk

Attachment 1

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jonathnrb 063022

P.A. 132 SURVEY

1 OF 4



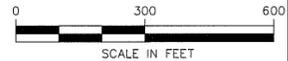
WITNESS TIES:

NORTHEAST CORNER
SECTION 4, T6S, R3W

FOUND 5/8" IRON IN MONUMENT BOX
EAST 19.10' SE. COR. SEC. 33
S45°W 73.87' NE COR. MONUMENT
N60°W 36.47' SE COR. BUILDING
S70°E 49.19' PP
NORTH 29.67 36" MAPLE

EAST 1/4 CORNER
SECTION 4, T6S, R3W

FOUND 5/8" IRON IN MONUMENT BOX
S5°E 37.78' 36" MAPLE
N45°E 42.84' 12" MAPLE
N1°W 33.25' CONCRETE MON



LEGEND

- FOUND IRON STAKE
- SET IRON STAKE

CERTIFICATE OF SURVEY
Filing Requirement of Act No. 132
of the Public Acts of 1970, as Amended



F&V PROJECT NO.
855960



4798 Campus Drive
Kalamazoo, MI 49008
P: 269.385.0011
F: 269.382.6972

P.A. 132 SURVEY
SECTION 4, T6S, R3W
HILLSDALE COUNTY, MICHIGAN

CITY OF JONESVILLE
30-21-065-004-024

PARCEL A DESCRIPTION:

PART OF THE NORTHEAST 1/4 OF SECTION 4, TOWN 6 SOUTH, RANGE 3 WEST, FAYETTE TOWNSHIP, HILLSDALE COUNTY, MICHIGAN MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT ON THE NORTH LINE OF SAID SECTION 4 AS PREVIOUSLY SURVEYED, WHICH IS N88°54'08"W 578.84 FEET FROM THE NORTHEAST CORNER OF SAID SECTION 4; THENCE S01°28'40"W 501.09 FEET; THENCE N88°54'08"W, PARALLEL WITH SAID NORTH LINE 169.69 FEET; THENCE N01°28'40"E 501.07 FEET TO THE NORTH LINE OF SAID SECTION; THENCE S88°54'08"E, ALONG SAID NORTH LINE 169.69 FEET TO THE POINT OF BEGINNING, CONTAINING 1.95 GROSS ACRES OF LAND, MORE OR LESS, AND BEING SUBJECT TO THAT PART OW USED FOR OAK STREET SO-CALLED, AND ALSO BEING SUBJECT TO ANY RECORDED OR UNRECORDED EASEMENTS OF BENEFIT OR BURDEN.

PARCEL B DESCRIPTION:

PART OF THE NORTHEAST 1/4 OF SECTION 4, TOWN 6 SOUTH, RANGE 3 WEST, FAYETTE TOWNSHIP, HILLSDALE COUNTY, MICHIGAN MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT OF WHICH IS N88°54'08"W, ALONG THE NORTH LINE OF SAID SECTION AS PREVIOUSLY SURVEY 578.84 FEET AND S01°28'40"W 847.81 FEET FROM THE NORTHEAST CORNER OF SAID SECTION 4; THENCE S88°54'08"E, PARALLEL WITH SAID NORTH LINE 191.77 FEET ; THENCE S01°28'40"E 536.03 FEET TO THE NORTH LINE OF THE PLAT OF ORCHARD HILL ADDITION OF THE VILLAGE, NOW CITY OF JONESVILLE, AS RECORDED IN THE OFFICE OF REGISTER OF DEEDS IN LIBER 4 OF PLATS ON PAGE 12; THENCE N85°56'49"W ALONG THE NORTH LINE OF SAID PLAT 191.96 FEET; THENCE N01°28'04"E 526.14 FEET TO THE PLACE OF BEGINNING, CONTAINING 2.34 NET ACRES OF LAND, MORE OR LESS, AND BEING SUBJECT TO ANY RECORDED OR UNRECORDED EASEMENTS OF BENEFIT OR BURDEN.

SURVEYOR'S STATEMENT

I HEREBY STATE THAT WE HAVE SURVEYED AND MAPPED THE LAND ABOVE PLATTED AND/OR DESCRIBED ON JANUARY 22, 2021 AN THAT ALL OF THE REQUIREMENTS OF P.A. 132 OF 1970 HAVE BEEN MET.

THE RELATIVE POSITIONAL PRECISION OF THE CORNERS IDENTIFIED FOR THIS SURVEY AND SHOWN ON THE MAP ARE WITHIN LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING.


JONATHON ROBISON
JROBISON@FVENG.COM

P.S. 4001064410

6/30/2022
DATE



CERTIFICATE OF SURVEY
Filing Requirement of Act No. 132
of the Public Acts of 1970, as Amended

F&V PROJECT NO.
855860



4798 Campus Drive
Kalamazoo, MI 49008
P: 269.385.0011
F: 269.382.6972

P.A. 132 SURVEY
SECTION 4, T6S, R3W
HILLSDALE COUNTY, MICHIGAN

CITY OF JONESVILLE
30-21-065-004-024

QUIT CLAIM DEED

The Grantor, the City of Jonesville, a Michigan Municipality, of 116 West Chicago Street, Jonesville, Michigan 49250, quit claim to Jonesville Community Schools, a Michigan Public School District, of 115 East Street, Jonesville, MI 49250, the following described premises situated in the City of Jonesville, County of Hillsdale and State of Michigan:

See attached Exhibit "A"

Subject to all covenants, easements, restrictions, liens and encumbrances of record this date, if any.

The Grantors grant to the Grantee the right to make all allowable divisions under Section 208 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan right to farm act.

Subject to easements, rights-of way and building and use restrictions of record.

No consideration; MCL 207.526(a) and MCL 207.505(a)

Dated this ____ day of July, 2022.

Signed by:

City of Jonesville

By: _____
Jeffrey M. Gray, City Manager

STATE OF MICHIGAN)
)ss:
COUNTY OF HILLSDALE)

The foregoing instrument was acknowledged before me this ____ day of July, 2022, by Jeffrey M. Gray.

_____, Notary Public
_____ County, Michigan
My commission expires: _____

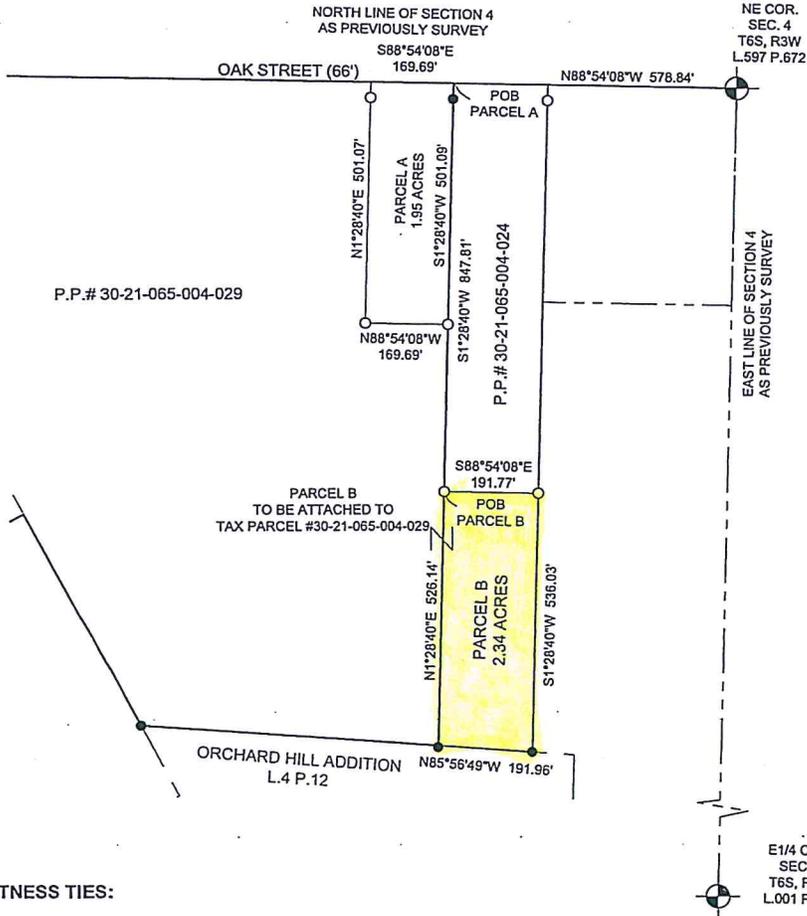
Drafted without opinion and closing participation:
LOVINGER & THOMPSON P.C.,
By: John P. Lovinger (P41585)
91 S. Broad Street/P.O. Box 358
Hillsdale, Michigan 49242
(517) 437-7210

When Recorded Return to:
John P. Lovinger
P.O. Box 358
Hillsdale, MI 49242

Legal description taken from/provided by: Grantor

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part of Tax Parcel No. 21-065-004-0024.
See attached Survey.



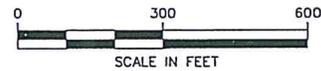
WITNESS TIES:

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NORTH 29.67 36" MAPLE

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CERTIFICATE OF SURVEY
Filing Requirement of Act No. 132
of the Public Acts of 1970, as Amended



F&V PROJECT NO.
855860

P.A. 132 SURVEY
SECTION 4, T6S, R3W
HILLSDALE COUNTY, MICHIGAN

FLEIS & VANDENBRINK
DESIGN. BUILD. OPERATE.

4798 Campus Drive
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P: 269.385.0011
F: 269.382.6972

CITY OF JONESVILLE
30-21-065-004-024

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No consideration; MCL 207.526(a) and MCL 207.505(a)

Dated this ____ day of July, 2022.

Signed by:

Jonesville Community Schools

By: _____

STATE OF MICHIGAN)
)ss:
COUNTY OF HILLSDALE)

The foregoing instrument was acknowledged before me this ____ day of July, 2022, by _____.

_____, Notary Public

_____ County, Michigan

My commission expires: _____

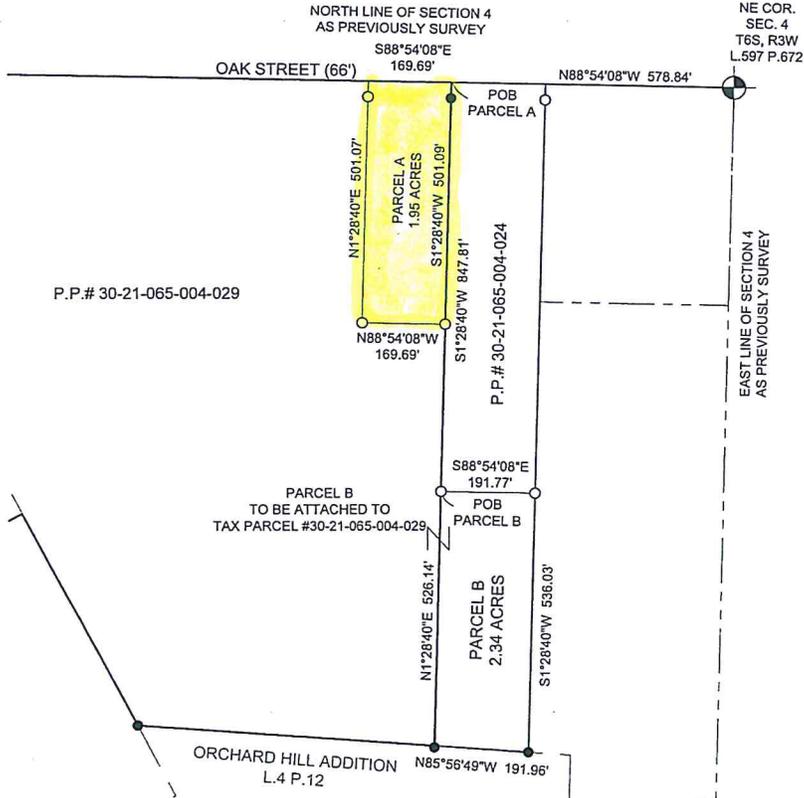
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part of Tax Parcel No.21-065-004-0029
See attached Survey



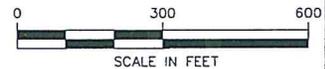
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P.A. 132 SURVEY
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 HILLSDALE COUNTY, MICHIGAN

CITY OF JONESVILLE
 30-21-065-004-024

2022-08

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – ADOPT A PROCUREMENT AND PURCHASING POLICY

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, and State of Michigan, held in the Jonesville Police Department in said City on the 20th day of July, 2022, at 6:30 in the p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Jonesville has had a Purchasing Policy for the competitive purchase of goods and services for many years; and

WHEREAS, the City of Jonesville desires to undertake the necessary actions to ensure that its policy is in full compliance with State of Michigan Public Acts and with Title 2 of the Code of Federal Regulations (CFR) for purchases utilizing federal funds.

NOW, THEREFORE, BE IT RESOLVED, that the City of Jonesville hereby adopts the following Purchasing Policy and it shall be given immediate effect.

BE IT FURTHER RESOLVED, that any Resolution or Policy that is in conflict with these provisions, and all prior adopted procurement and purchasing policies are hereby rescinded.

PURCHASING POLICY

- A. The City Manager shall have authority to approve the purchase of any product or service provided that:
1. Sufficient funds have been budgeted within the activity;
 2. Comparative price quotations shall be obtained for purchases and contracts in excess of \$500.00 but less than \$10,000.00. Sealed competitive bidding, requests for proposals or requests for qualifications may be used in lieu of comparative price quotations. This requirement may be waived by the City Manager when the criteria in paragraph B.1. are met or when determined by the City Manager to be in the best interest of the City.
 3. In the absence of the City Manager, the City Mayor shall approve or deny purchases that exceed the authority delegated by the Manager to Department

Heads and staff. In the absence of the Manager and the Mayor, the City Mayor Pro-Tem shall approve or deny said purchases.

B. Sealed competitive bidding shall be required for any contract of \$10,000.00 or more.

1. Exceptions:

- a. Professional Services
- b. Emergency Repairs
- c. The City Council may waive the competitive bid requirements for contracts of \$10,000.00 up to \$20,000.00 by a majority vote and determine the purchasing procedure it deems appropriate.
- d. The City Council may waive the competitive bid requirement for contracts for services of \$20,000.00 or more by a majority vote and determine the Purchasing Procedure it deems appropriate. Such contracts may include, but are not limited to, the following;
 1. Liability Insurance
 2. Health Insurance
 3. A needed product or service is available from only one supplier (sole-source).
 - a. The purchase of equipment for which there is no comparable competitive product.
 - b. The purchase of public utility services which are natural or regulated monopolies.
 - c. The purchase of a component or replacement parts for which there is no commercially available substitute.
 - d. The purchase of an item where compatibility is the overriding consideration.
 - e. The purchase of a used item.
- e. Transactions between governmental units.

C. Award of Contract and Rejection of Bids

1. The City Council shall have the authority to reject any or all bids when it determines that the public interest will be served thereby.
2. The City Council shall have the authority to waive any formalities in the bidding process when it determines that the public interest will be served.
3. In determining the lowest responsible bidder, in addition to price, the City Council may consider;
 - a. The ability, capacity, and skill of the bidder to perform as contracted.
 - b. Whether the bidder can perform in a timely manner consistent with City requirements.
 - c. The character, integrity, reputation, judgment, experience and efficiency of the bidder.
 - d. The performance of previous contracts.
 - e. The ability of the bidder to provide future maintenance and service.
 - f. Other pertinent considerations as may be determined by the City Council.

D. Purchases Utilizing Federal Funds

1. Any purchases that utilize federal funds shall be made in compliance with the Code of Federal Regulations (CFR) Title 2 Parts 200.318 to 200.326, as may be

amended from time to time, and this Purchasing Policy. CFR Title 2 Parts 200.318 to 200.326 in effect at the time of the adoption of this Policy are included as Attachment 1.

AYES: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan at a regular meeting held on the 20th day of July, 2022, and that public notice was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

Attachment 1

§ 200.318 General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in [§§ 200.317](#) through [200.327](#).

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)

(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also [§ 200.214](#).

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)

(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[[85 FR 49543](#), Aug. 13, 2020, as amended at [86 FR 10440](#), Feb. 22, 2021]

§ 200.319 Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and [§ 200.320](#).

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

(1) Placing unreasonable requirements on firms in order for them to qualify to do business;

(2) Requiring unnecessary experience and excessive bonding;

(3) Noncompetitive pricing practices between firms or between affiliated companies;

(4) Noncompetitive contracts to consultants that are on retainer contracts;

(5) Organizational conflicts of interest;

(6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and

(7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with [§ 200.320\(c\)](#).

[§ 200.320 Methods of procurement to be followed.](#)

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and [§§ 200.317](#), [200.318](#), and [200.319](#) for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) ***Informal procurement methods.*** When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in [§ 200.1](#), or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) ***Micro-purchases*** -

(i) ***Distribution.*** The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in [§ 200.1](#)). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) **Micro-purchase awards.** Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) **Micro-purchase thresholds.** The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with [paragraphs \(a\)\(1\)\(iv\)](#) and [\(v\)](#) of this section.

(iv) **Non-Federal entity increase to the micro-purchase threshold up to \$50,000.** Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with [§ 200.334](#). The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in [§ 200.520](#) for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) **Non-Federal entity increase to the micro-purchase threshold over \$50,000.** Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements included in [paragraph \(a\)\(1\)\(iv\)](#) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) **Small purchases -**

(i) **Small purchase procedures.** The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) **Simplified acquisition thresholds.** The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) **Formal procurement methods.** When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with [§ 200.319](#) or [paragraph \(c\)](#) of this section. The following formal methods of procurement are used for procurement of property or services above the

simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) **Sealed bids.** A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

(B) Two or more responsible bidders are willing and able to compete effectively for the business; and

(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) **Proposals.** A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

(c) ***Noncompetitive procurement.*** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

- (1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see [paragraph \(a\)\(1\)](#) of this section);
- (2) The item is available only from a single source;
- (3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- (4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or
- (5) After solicitation of a number of sources, competition is determined inadequate.

§ 200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in [paragraphs \(b\)\(1\)](#) through [\(5\)](#) of this section.

§ 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§ 200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§ 200.324 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under [subpart E of this part](#). The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§ 200.325 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

(1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;

(2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;

(3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a “brand name” product;

(4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or

(5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in [paragraph \(b\)](#) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§ 200.326 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

City of Jonesville Recreation Master Plan Update Proposed Project Scope of Work

The City of Jonesville is seeking an update to its 2015-2019 Recreation Master Plan. The updated Recreation Master Plan will be adopted as an update to the 2019 development Master Plan as a new chapter or appendix. The process and approval will have to follow the Planning Enabling Act, as well as the Michigan Department of Natural Resources requirements for plan adoption.

The 2022 update to the Recreation Master Plan would involve a focus on implementation of the Action Plan from the 2015-2019 Master Plan. With this focus on City facilities, the update is not expected to be a joint plan with Fayette Township. Coordination and collaboration with surrounding communities is welcomed.

The Planning Commission will be the lead board for the development of the plan update, with the final recommendation to be approved by the City Council.

- ❖ Incorporate the Recreation Master Plan into the development Master Plan, and complete a sufficient review of the Master Plan to satisfy Section 125.3845(2) of the Planning Enabling Act
 - ✓ Add the Recreation Master Plan as a new Chapter or Appendix to the existing development Master Plan
 - Open to recommendations regarding the best approach
 - ✓ Update Community Demographics
 - Based on 2020 Census Data
 - ✓ Update Master Plan implementation
 - Consider completed priorities and amended priorities
 - Incorporate new Recreation priorities that come from community and board input into the Master Plan Implementation matrix.
- ❖ Create concept plans for Carl Fast Park and Wright Street Park
 - ✓ Utilize prior engineering concepts and staff submittals
 - Consider future improvements that can be completed in manageable phases – less dependent on grants to proceed
 - ✓ Wright Street Park as an active park
 - Repurpose the tennis court area
 - Consider potential land donation for dog park
 - Review merits of other new amenities: walking trail, bandshell, ball field and parking improvements, etc.
 - ✓ Carl Fast Park as a passive park
 - Retain flexible space for Downtown/community events
 - Update playground equipment
- ❖ Non-motorized facilities planning
 - ✓ Complete a sidewalk and trail inventory and prioritization plan
 - Identify all existing sidewalk and trail features in the City
 - Develop a prioritization plan for completing gaps in the network
 - ✓ Coordinate with the Downtown Development Authority (DDA) Road Diet Study and Implementation
 - The study is looking at the design and layout of the Chicago Street corridor through Downtown

- Addressing the crossings at the Jerry Russell Trail and Jonesville Middle School
 - Considering improvements to the non-motorized network through the Downtown
 - Collaborate with the Baw Beese Chapter of the North Country Trail Association, the Headwaters Recreation Authority, Jonesville Rotary Club, and others who are looking to enhance and expand local and regional trail facilities
- ❖ Design appropriate opportunities and methods to obtain Public Input on recreation facilities and services
 - ✓ Solicit input on parks concepts to identify community preferences on improvements to Carl Fast and Wright Street Parks
 - To include input on the repurpose of the tennis court area of Wright Street Park
 - ✓ Engage the public in sidewalk and non-motorized facility improvement priorities
- ❖ Coordination and collaboration with community partners
 - ✓ Jonesville Community Schools are important partners on utilization of both Carl Fast Park and Wright Street Park
 - Utilization of athletic fields at Wright Street Park/future JCS improvements
 - Middle School students are significant users of facilities in Carl Fast Park
 - ✓ Coordination with County and Township facilities, especially regarding coordination of non-motorized facilities

ARTICLE IV. - YARD AND GARAGE SALES

Sec. 20-76. - Purpose.

It is the purpose of this article to regulate the operation of yard and garage sales in the city for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the city and its residents.

(Ord. No. 204, § 1, 2-16-2011)

Sec. 20-77. - Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (1) Six sales may be conducted from a residence within a calendar year, but not more than one per month.
- (2) A free permit must be obtained from the city. Permits allow the sale for no more than four consecutive days.
- (3) Sales may run from 8:00 a.m. to 8:00 p.m.
- (4) No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (5) Upon written application of the majority of residents of any block, the city council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (6) Restrictions of this article may be waived by the city council for sales conducted by charitable organizations and community events.

(Ord. No. 204, § 2, 2-16-2011)

Sec. 20-78. - Violations; declaration of nuisance.

Any yard or garage sale operated in violation of this article is hereby declared to be a nuisance per se.

(Ord. No. 204, § 3, 2-16-2011)

Sec. 20-79. - Penalty.

Whoever violates any provision of this article is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than \$100.00 or in accordance with the current civil fine schedule, whichever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

(Ord. No. 204, § 4, 2-16-2011)

Secs. 20-80—20-105. - Reserved.

 michigan municipal league
Workers' Compensation Fund

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 25, 2022
Subject: Fund Trustee Election

RECEIVED
JUL 01 2022

BY: _____

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. One incumbent Trustee has agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 12th. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the link to the ballot form is in the yellow banner.

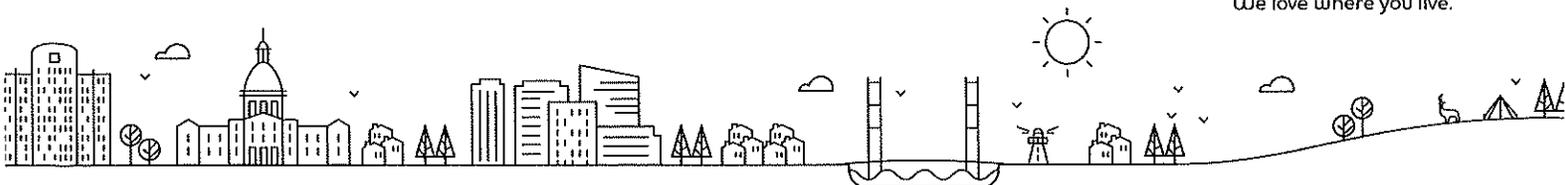
The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Fund Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Four-year terms beginning October 1, 2022



Lee Kilbourn, Mayor, City of Auburn

Lee Kilbourn has been mayor of Auburn since 2011 and is past president of the Michigan Association of Mayors. He previously served as mayor when elected in 1981. Kilbourn has served on several community organizations and the Auburn-Williams Fire District for 25 years. He is currently a member of the Auburn-Williams Lions Club, the Auburn Downtown Development Authority, and the Auburn-Williams Intergovernmental Committee. Kilbourn graduated from Oral Roberts University with a bachelor's degree in business. He and his wife, Kathy, are second generation owners of their family's 57-year-old furniture business and proud grandparents of two children. Lee is seeking election to his second term.

****Subject to Approval****

**JONESVILLE CITY COUNCIL
Minutes of June 15, 2022**

A meeting of the Jonesville City Council was held on Wednesday, June 15, 2022 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, DPW Supt. Kyser, Public Safety Director Etter, Kathleen Schmitt, and Kathy Humphries.

Council Member Brenda Guyse led the Pledge of Allegiance and moment of silence.

Brenda Guyse made a motion and was supported by Jerry Drake to approve the agenda as presented. All in favor. Motion carried.

Kathleen Schmitt, Hillsdale County Commissioner, gave a brief update to council.

The Truth in Taxation Public Hearing was opened at 6:35 p.m. Manager Gray gave an explanation regarding the purpose of the hearing. The public hearing was closed at 6:37 p.m.

The Fiscal Year 2022-23 Operating Budget Public Hearing was opened at 6:37 p.m. There were no questions or comments. The public hearing was closed at 6:38 p.m.

Brenda Guyse made a motion and was supported by Andy Penrose to adopt Resolution 2022-05, Adopt July 2022 – June 2023 Budget, General Appropriations Act and Ad Valorem Mill Levy. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose, and Gerry Arno. Nays: None. Motion carried.

Jerry Drake made a motion and was supported by Tim Bowman to adopt Resolution 2022-06, Utility Billing Rates and Fees. Roll Call Vote: Ayes: Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose, Tim Bowman, and Gerry Arno. Nays: None. Motion carried.

Tim Bowman made a motion and was supported by Brenda Guyse to approve the Fiscal Year 2022-23 to 2027-28 Capital Improvement Plan. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Brenda Guyse to approve the Fiscal Year 2022-23 Employee Compensation. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Delesha Padula to approve the payment of Election Equipment Upgrades and Maintenance Agreement in the amount of \$4,974.96. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Andy Penrose to approve the purchase of City Hall and Carl Fast Part security cameras, at a cost of \$4,384.69. All in favor. Motion carried.

Delesha Padula made a motion and was supported by Tim Bowman to authorize a \$200 payment to the Hillsdale Conservation District to help support a county-wide tire collection. All in favor. Motion carried.

The Fiscal Year 2021-22 Nine Month Budget Review was presented to Council. There were no questions or comments.

Brenda Guyse made a motion and was supported by Jerry Drake to approve the minutes of May 18, 2022. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Accounts Payable for June 2022 in the amount of \$126,939.50. All in favor. Motion carried.

There were no Board and Commission minutes to receive and place on file.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:15 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

07/21/2022

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APOLLO FIRE EQUIPMENT CO.	JFD - REPLACE 4" HOSE/GARBAGE TRUCK FIRE	208.25
AT&T	LOCAL/LONG DISTANCE	3,598.83
BAKER, VICKI/B & B CLEANING,	CLEANING SERVICES	540.00
BELLEZA SALON & SPA	DDA - FACADE GRANT	2,500.00
BRADLEY, DREW R	REC - UMPIRE SERVICES	20.00
	REC - UMPIRE SERVICES	100.00
		120.00
BRINER OIL CO., INC.	MVP - BULK TANK	373.50
	MVP - BULK TANK	226.18
	JFD - GASOLINE/ACCT #25	164.71
		764.39
BS&A SOFTWARE	CEMETERY SOFTWARE	2,095.00
	CEMETERY SOFTWARE SETUP/TRAINING	1,205.00
		3,300.00
BSN SPORTS, INC	REC - EQUIPMENT	118.00
	REC - SUPPLIES	70.99
		188.99
BURNS OLIVER	UB refund for account: 001062-03	22.27
BUTTERS EXCAVATING & LAWN CARE	CEMETERY MAINT/SEXTON SERVICES	4,175.00
CAPITAL ONE	OFFICE/OPERATING/REC SUPPLIES	874.03
	WALMART - OFFICE/OPERATING SUPPLIES	104.80
		978.83
CARPENTER, JENAVIEVE	REC - UMPIRE SERVICES	125.00
	REC - UMPIRE SERVICES	100.00
	REC - CONCESSION STAND ASST/UMPIRE SERVICES	75.00
		300.00
CLEAR VIEW B.R. LLC	JPD - OUTSIDE WINDOW CLEANING	15.00
CONSUMERS ENERGY	CEMETERY ELECTRICITY	47.97
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.56
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.59
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.66
	WATER TOWER ELECTRICITY	85.03
	CITY HALL ELECTRICITY	79.07
	WRIGHT ST PARK ELECTRICITY	34.77
	RADIO TOWER ELECTRICITY	36.02
	JFD TRUCK BAY ELECTRICITY	116.86
	JFD TRAINING ROOM ELECTRICITY	76.44
	CITY HALL SECOND FLOOR ELECTRICITY	29.24
	FAST PARK ELECTRICITY	44.47
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	59.40
	CITY-WIDE LED STREET LIGHT ELECTRICITY	1,037.50
	CITY-WIDE STREET LIGHT ELECTRICITY	1,392.60
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	454.28
	JPD ELECTRICITY	236.82
	WWTP ELECTRICITY	4,548.59
	FREEDOM MEMORIAL ELECTRICITY	41.51
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	21.29
	DPW BUILDING ELECTRICITY	93.19
	JFD - EMERGENCY SIREN ELECTRICITY	42.39
	DDA BUILDING ELECTRICITY	412.37
	IRON REMOVAL PLANT ELECTRICITY	973.86
		9,957.48
COUNTRYSIDE TROPHIES	REC - MEDALS/TROPHIES	1,290.50
CROUCH ELECTRIC, LLC	CEMETERY EXPANSION/MOVE UNDERGROUND ELEC	3,685.00
CSZ SERVICES, LLC	ASSESSOR SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	COPIER MAINTENANCE	76.68
DRAKE, JERRY	R2PC MEETING	42.12
DUNLAP, MILEY R	REC - CONCESSION STAND ASSISTANT	100.00
	REC - CONCESSION STAND ASSISTANT	150.00
	CONCESSION STAND ASSISTANT	100.00
		350.00
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	409.00
FIRST NATIONAL BANK OMAHA	CONFERENCES/SUPPLIES/REC EQUIP/ETC	1,405.39

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	ZOOM MEMBERSHIP	14.99
	REC - CONCESSION STAND SUPPLIES	1,448.17
	ZOOM MEMBERSHIP/ELECTION MEALS	142.35
	SUPPLIES/ELECTION MEALS	70.42
	SUPPLIES/REPAIRS/CONFERENCES	1,693.38
		4,774.70
FLEIS & VANDENBRINK ENG, INC.	DDA - SOUTH PARKING LOT DESIGN	1,305.50
	SEWER REHAB PROJECT	4,416.72
	CEMETERY EXPANSION	655.00
		6,377.22
FOULKE CONSTRUCTION COMPANY	CITY HALL ROOF/MASONRY REPAIRS	79,026.00
GERKEN MATERIALS	WATER - REPAIRS	154.77
GRAY, ELEANOR K	REC - CONCESSION STAND ASSISTANT	100.00
	REC - CONCESSION STAND ASSISTANT	100.00
	CONCESSION STAND ASSISTANT	100.00
		300.00
GREENMARK EQUIPMENT	MVP - REPAIRS	11.92
	MVP - REPAIRS	71.41
		83.33
GRIFFITHS MECH CONTRACTING, HENRY, JACLYN D	IWWTP - BOILER REPAIR	380.50
	REC - CONCESSION STAND ASSISTANT	175.00
	REC - CONCESSION STAND ASSISTANT	120.00
	CONCESSION STAND ASSISTANT	100.00
		395.00
HILLSDALE CONSERVATION DISTRICT	TIRE COLLECTION - 2022	200.00
HILLSDALE COUNTY CLERK	ELECTION - EQUIP UPGRADE/MAINTENANCE	4,974.96
HILLSDALE COUNTY TREASURER	SUMMER 2022 TAX BILLS	488.30
HILLSDALE HOSPITAL	JFD - PRE-EMPLOYMENT PHYSICAL	175.00
HILLSDALE MEDIA GROUP	TRUTH IN TAXATION/BUDGET HEARING NOTICES	311.40
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	535.50
ICMA MEMBERSHIP RENEWALS	GRAY - MEMBERSHIP RENEWAL	694.80
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	198.35
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	50.65
	JFD WATER/SEWER	67.06
	JPD WATER/SEWER	50.65
	DPW WATER/SEWER	50.65
	WWTP WATER/SEWER	241.28
	WRIGHT ST PARK WATER/SEWER	86.31
		546.60
KARN JUSTIN	UB refund for account: 000589-05	180.92
KEN STILLWELL FORD-MERCURY, KUHN MATTHEW	IJPD - OIL CHANGE/21 FORD	63.45
	UB refund for account: 000204-03	174.09
LAPEW SANITATION	REC - PORTABLE RESTROOM RENTAL	150.00
LITCHFIELD - JONESVILLE LANES	REC - FIELD USE	350.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES	462.50
	ANNUAL RETAINER FEE	2,800.00
		3,262.50
MANN, LEWIS	REC - UMPIRE SERVICES	500.00
	REC - UMPIRE SERVICES	200.00
	REC - UMPIRE SERVICES	50.00
	REC - UMPIRE SERVICES	350.00
		1,100.00
MARTIN, TIMOTHY D	REC - UMPIRE SERVICES	100.00
	REC - UMPIRE SERVICES	50.00
		150.00
MEANS, AMELIA R	CONCESSION STAND ASSISTANT	100.00
	REC - CONCESSION STAND ASSISTANT	100.00
	REC - CONCESSION STAND ASSISTANT	175.00
		375.00
MICHIGAN AIR SOLUTIONS, LLC	WWTP - REPAIRS	85.37
MICHIGAN CHAMBER SERVICES, INC	LABOR LAW POSTERS	213.50
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	132.11

07/21/2022

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	JPD GAS SERVICE	44.14
	JFD GAS SERVICE	55.36
	WWTP GAS SERVICE	823.04
	CITY HALL GAS SERVICE	41.93
	GAS LIGHT SERVICE	72.16
	DPW BUILDING GAS SERVICE	44.42
		1,213.16
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES/WEED CONTROL	2,709.12
MICHIGAN RURAL WATER ASSOC.	ANNUAL MEMBERSHIP RENEWAL	520.00
NSI LAB SOLUTIONS	WATER - TESTING	316.00
OASIS HILLSDALE	JPD - CAR WASHES	35.00
PAGE, BRITTANY	REC DIRECTOR ASST/UMPIRE SERVICES	260.00
	ASSISTANT REC DIRECTOR	400.00
	REC - ASST REC DIRECTOR/UMPIRE SERVICES	320.00
	REC - ASST REC DIRECTOR/UMPIRE SERVICES	320.00
		1,300.00
PERFORMANCE AUTOMOTIVE	SUPPLIES/REPAIRS	413.68
PHIFER, JAXSON D	REC - UMPIRE SERVICES	80.00
	REC - UMPIRE SERVICES	40.00
		120.00
PIONEER RESEARCH CORPORATION	WWTP - OPERATING SUPPLIES	235.38
POSTMASTER	POSTAGE - WATER/SEWER BILLS	277.72
	POSTAGE - PROPERTY TAX BILLS	219.41
	POSTAGE - ELECTIONS	544.00
		1,041.13
RS TECHNICAL SERVICES, INC.	WWTP - FLOW METER	3,948.75
SAM'S CLUB/SYNCHRONY BANK	CONCESSION STAND SUPPLIES	141.53
	REC SUPPLIES/OFFICE SUPPLIES	415.98
		557.51
SCA OF MI, LLC	STREET SWEEPING	3,988.45
SHARE CORPORATION	MVP - SMALL TOOLS	51.43
	TRAFFIC PAINT	721.06
		772.49
SHIRT SHACK, LLC	REC - UNIFORMS	6,138.00
SOUTHERN MI BASEBALL LEAGUE	REC - SMBL LEAGUE FEES	100.00
SOUTHERN MICHIGAN BASEBALL LEAGUE	REC - SMBL SOFTBALL LEAGUE FEES	390.00
STATE OF MICHIGAN	WATER - KELLEY LICENSE RENEWAL	95.00
STEMEN, BEN	REC - UMPIRE SERVICES	90.00
	REC - UMPIRE SERVICES	60.00
		150.00
STROBLE, BRIAN P	REC - UMPIRE SERVICES	240.00
	REC - UMPIRE SERVICES	210.00
	REC - UMPIRE SERVICES	90.00
	REC - UMPIRE SERVICES	90.00
		630.00
STROBLE, KOTA P	REC - UMPIRE SERVICES	180.00
	REC - UMPIRE SERVICES	260.00
	REC - UMPIRE SERVICES	100.00
	REC - UMPIRE SERVICES	40.00
		580.00
SUPERFLEET MASTERCARD PROGRAM	GASOLINE	1,729.84
THE HOUSE MOUSE LLC	PEST CONTROL CONTRACT	873.00
TRACTOR SUPPLY CREDIT PLAN	DDA/WWTP - SUPPLIES/REPAIRS	35.98
TURNOUT MANAGEMENT	JFD - CLEAN GEAR/GARBAGE TRUCK FIRE	110.00
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	43.20
	JPD - FLOOR MATS	37.50
	MVP - SHOP TOWELS	29.22
	WWTP - UNIFORM RENTAL	43.20
	WWTP - UNIFORM RENTAL	43.20
	MVP - SHOP TOWELS	29.22
	WWTP - UNIFORM RENTAL	43.20
	WWTP - UNIFORM RENTAL	43.20
	JPD - FLOOR MATS	37.50

<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		349.44	
UNIQUE PAVING MATERIALS CORP	COLD PATCH		238.70
USA BLUEBOOK	WWTP - SUPPLIES		551.56
	WWTP - SUPPLIES		331.19
	WWTP - SUPPLIES		331.19
	WWTP - OPERATING SUPPLIES		312.93
	WATER - SUPPLIES		1,050.98
		2,577.85	
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT		8,248.61
VC3, INC.	ANNUAL SERVICE CONTRACT		6,240.00
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS		280.23
	DPW CELL PHONE		25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS		279.97
		585.20	
WATER ENVIRONMENT FEDERATION	MAHONEY - MEMBERSHIP RENEWAL		155.00
YOUNG, JAMES G	REC - UMPIRE SERVICES		270.00
	REC - UMPIRE SERVICES		180.00
	REC - UMPIRE SERVICES		60.00
	REC - UMPIRE SERVICES		210.00
		720.00	
YOUNG, TYLER J	REC - UMPIRE SERVICES		100.00
	REC - UMPIRE SERVICES		150.00
		250.00	
	Total:	191,010.89	

**Jonesville Downtown Development Authority
Special Meeting
Minutes of June 14, 2022**

Present: Don Toffolo, Gerry Arno, Joe Ruden, Anthony Smith, and Joe Ruden.

Absent: Gale Fix, Mary Ellen Sattler, Penny Sarles and Abe Graves.

Also Present: Jeff Gray, Jeff Wingard, Julie Kroll and Rick Stout (Remote).

Chairman Don Toffolo called the meeting at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI to order at 8:06 a.m.

Gerry Arno made a motion and was supported by Joe Ruden to approve the agenda as presented. All in favor. Absent: Chris Fast, Mary Ellen Sattler, Penny Sarles and Abe Graves. Motion carried.

A project update was provided to the DDA by the project engineers and designers at Fleis and Vandenbrink on the status of the Chicago Street/US-12 Road Diet study, the TAP Grant Application and related design improvements for the Streetscape Project. Jeff Wingard, Julie Kroll and Rick South (Remote) were all present for the presentation. The Road Diet data and the TAP Grant application are both due to be submitted to the Michigan Department of Transportation (MDOT) during the month of June. The Project Designer advised of action and feedback that is required from the DDA to meet the deadlines.

A motion was made by Joe Ruden and supported by Anthony Smith to support the finalization of the Road Diet Study for US-12/Chicago Street and exploration of the feasibility of a roundabout at the Olds Street intersection. All in favor. Absent: Gale Fix, Mary Ellen Sattler, Penny Sarles and Abe Graves. Motion carried.

Manager Gray provided an update regarding 118 Maumee Street.

The next scheduled DDA Meeting is Tuesday, July 12, 2022 at 8:30 a.m.

A motion was made by Gerry Arno and supported by Anthony Smith to adjourn the meeting at 9:21 a.m. All in favor. Absent: Chris Fast, Mary Ellen Sattler, Penny Sarles and Abe Graves. Motion carried.

Submitted by,

Cynthia D. Means
Clerk

City of Jonesville
Local Development Finance Authority
Minutes of June 15, 2022

Present: Gerry Arno, Scott Campbell, Steve Harding, Jim Parker, Erik Weatherwax, Linda Garcia, Kathy Schmitt and Manager Jeff Gray.

Absent: Rick Schaerer and 1 vacancy

Mayor Arno called the meeting to order at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI at 8:30 a.m.

Manager Gray gave the Oath of Office to new members Linda Garcia and Erik Weatherwax.

Kathleen Schmitt made a motion and was supported by Jim Parker to approve the agenda as presented. All in favor. Absent: Rick Schaerer. Motion carried.

Kathleen Schmitt made a motion and was supported by Scott Campbell to approve the minutes of January 19, 2022. All in favor. Absent: Loretta Blank and Jim Parker. Motion carried.

Kathleen Schmitt made a motion and was supported by Scott Campbell to accept the financial report through October 31, 2021. All in favor. Absent: Rick Schaerer. Motion carried.

Jim Parker made a motion and was supported by Scott Campbell to accept the LDFA financial reports through March 31, 2022. All in favor. Absent: Rick Schaerer. Motion carried.

Kathleen Schmitt made a motion and was supported by Jim Parker to recommend City Council approval of the Fiscal Year 2023 Budget. All in favor. Absent: Rick Schaerer. Motion carried.

Manager Gray outlined some future LDFA goals and priorities that have been discussed. There was some discussion. By consensus, the Board agreed to hold some strategic planning meetings in the Fall of 2022.

Sue Smith presented the Economic Development Partnership report.

Manager Gray and LDFA members provided updates.

Jim Parker made a motion and was supported by Kathleen Schmitt to adjourn the meeting at 9:13 a.m. All in favor. Absent: Rick Schaerer. Motion carried.

Submitted by,

Lenore M. Spahr
Deputy Clerk

Economic Development Partnership of Hillsdale County
Minutes of Regular Meeting
March 10, 2022

Board Members Present: Rick Schaerer, Tom Robinson, Kelly Hodshire, David Mackie, Don Germann, Katrina Mosher, Ron Griffiths, Jeff Gray, Vicki Morris, Tom Robinson, Jason Smith, Kym Blythe, Doug Ingles, Greg Moore, Jeremiah Hodshire, Kelly LoPresto

Board Members Absent: John Condon, Tony Samon, Ned Bever, Troy Reehl, Tracy McCullough

Guests: Dan Snook

Staff: Susan Smith, Annette Sands

Call to Order: 8:01 a.m.- Rick Schaerer

- Motion by Jeff Gray to approve agenda.
Support by Greg Moore, unanimously approved
- Motion by Doug Ingles to approve January, 2022 Minutes
Support by David Mackie, unanimously approved
- Motion by Jason Smith to approve Treasurer's Report
Support by Jeff Gray unanimously approved
- Motion by Don Germann to approve the Director's Report
Support by Greg Moore, Unanimously approved

Public Comment: Dan Snook, Jonesville Community Schools, expressed appreciation for all that the EDP Staff & Board of Director's do for the community.

Treasurer's Report: Consisted of an overview of the EDP's current fiscal year, July 2021-February 2022. Currently cash in bank is \$218,328 with total Assets at \$314,505. CD's in the amount of \$79,574.81. The net income for the year is \$20,114. MWSE Contract is on course. Overview of the EDA Consultant Funds, this is a reimbursement project. Consultants working with businesses will be issued payment by EDP, then EDP will be reimbursed by partners at Lenawee Now who receive the direct funding from EDA Grant. Currently have six projects going or set to begin. Classes at the LRTC.

Director's Report: Consisted of an overview of happenings at the EDP.

- EDA Grant- update on the website and consultant documents and brief
- MEDC Referral for possible downtown growth and investment opportunity from local group of potential investors
- MEDC Equipment Grant
- MEDC RFP Project responses
- HISD, MWSE, EDP Partnership for senior student career fair
- Interdyne building available for sale

- Retention calls
- Referrals
- EDP Community Involvement

Presentation by Greg Moore: Spoke in regards to meetings at the State level on the need for Development Sites, prepared and ready. Ford moving south was eye opening for this need, but who can argue with their discussion considering the generous incentives offered. This opportunity has brought awareness that Michigan needs to be more competitive and prepared for companies to locate or expand here. Importance of having agreements in place for large amounts of acreage prior to potential investor businesses. Focus of reshoring products here in the USA. The need for strategic thinking for Hillsdale County and what is the long term goals, identifying sites and preparing. How are we preparing to get Hillsdale County on the map for these opportunities?

Round Table Discussion:

- Kat- largest issue is not having people. How do we attract people to area for businesses? Already having difficulties, welcome any suggestions on how to compete. Open House for community. Tool & Die - CNC
- Jeff- Process of proposal of Klein Tool building, RFP accepted for DH Roberts. Pre development agreement will go to council next week. Impossible to hire police officers due to the recent national events. Full time position has been available for 5 month
- Ron- next Trends event will be March 23rd., economic forecast which is currently being revised daily
- David- Hillsdale also is in need of police officers. Have had retirements. Currently offering bonuses, 50-60k salary, along with academy sponsorship. Dawn Grand opening, Keefer house renovations are in progress. Private developer has purchased 30 acres of Industrial Park for workforce housing development
- Tom- New MWSE Representative for area, Sally Clark. Understands the staffing frustration due to the low labor pool. April 14th event with panel of experts
- Greg- Consumers supply chain issues with transformers. Domestically sourced are in need of employees. Tours with Crescent wind farms with High School and Girl Scout groups. EV Charger rebates to install, rates vary. Lineworkers have 400 new apprentices, trainings will be done in Marshall.
- Doug- County Commissioners have been working on ARPA list-\$8.8 Million receiving. They have identified areas to work on.

Adjournment: 9:18 a.m.- Rick Schaerer

Respectfully submitted,
Annette Sands

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, May 12, 2022

I. **Call to Order** – Chair Jancek called the meeting to order at 2:07 PM. A quorum was present.

Attendance:

Acker	Donaldson	Jenkins	✓ Smith
Adams	✓ Drake (E)	Jennings	✓ Snell
✓ Bair (E)	Driskill (E)	Kamaz	Snow
Baker	Duckham (E)	Kastel	✓ Southworth
Bales	✓ Elwell (E)	Keller	Sutherland
Barnhart	Everidge	Koehn	Swartzlander (E)
Beach	✓ Gaede (E)	Lammers	Teriaco
Beecher	Gallagher, D.	Lance	✓ Tillotson (E)
✓ Beeker (E)	Gallagher, F.	Linnabary	Todd
Blythe	Gentner	Mackinder	Votzke
Boggs	✓ Goetz (E)	Miller	Wagner
Bolton	Gould, J.	Navarro	Wardius
Bush	Gould, L. (E)	Nickel	Webb
Camacho	Greene (E)	Overton (E)	Weir
Chamberlain	Greenleaf	Pixley	Wiley
Collins	Griffin	Poleski	Williams
Cornish	Gross	Richardson	Wilson
Cousino	Hawkins	Root	Winter
Cure	Hawley	✓ Schlecte	Witt (E)
Czasak	Heath	Sessions	✓ Wittenbach (E)
David	Herlein	Shaw	
DeBoe	Horwath	Shotwell (E)	
Dillon	✓ Jancek (E)	✓ Sigers (E)	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Stephen Bezold, Jacob Hurt, Jill Liogghio, Anton Schauerte

Others Present: Mike Davis, MDOT; Jae Guetschow, Village of Brooklyn; Sue Smith, Hillsdale EDP.

- II. **Approval of the May 12, 2022 Agenda** – The motion was made by Comm. Goetz, supported by Comm. Bair, to approve the May 12, 2022 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Jancek requested public comment. No comments were received.
- IV. **Approval of the Full Commission Meeting Minutes for March 10, 2022** – The motion was made by Comm. Bair, supported by Comm. Drake, to approve the Full Commission meeting minutes of March 10, 2022 as submitted. The motion carried unanimously.
- V. **Approval of the Action Taken at the April 14, 2022 Executive Committee Meeting** – The motion was made by Comm. Bair, supported by Comm. Drake, to approve the action taken at the April 14, 2022 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of April 30, 2022** – A motion was made by Comm. Drake, and supported by Comm. Smith, to receive the April 30, 2022 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of May 12, 2022 Submitted Bills** – A motion was made by Comm. Tillotson, supported by Comm. Bair, to approve payment of the May 12, 2022 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for April 2022** – The April 2022 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of April.
- IX. **Hillsdale Economic Development Partnership Update (EDP)** – Ms. Smith provided an update of the Economic Development Agency (EDA) grant Hillsdale County was awarded in conjunction with R2PC and Lenawee Now. Ms. Smith indicated that they have about \$265,000 for consulting and 17 active contracts with consultants that are working on a variety of topics, including succession planning, project management, architectural assessments, leadership development and others. The county is also working with Michigan Works – Southeast to develop a training for a variety of companies involved in the grant. Ms. Smith also indicated that these projects are spread out geographically throughout the county, with projects in Hillsdale, Jonesville, Pittsford, Fayette Township, and other towns, cities, and townships.
- X. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Programs (TIP)** – Mr. Schauerte requested the following changes be made to the JACTS FY 2020-2023 Transportation Improvement Program (TIP). Mr. Schauerte outlined it was determined after the packet was published that the remaining three (3) amendments could be completed administratively by R2PC staff and therefore no action by the Board was required.

MDOT

Fiscal Year	Phase	Project Name	Limits	Length	Project Description	Federal Budget	State Budget	Federal Fund Source	Total Phase Cost	Amendment Type
2022	CON	Region-wide	All Trunkline routes in R2PC MPO		Pavement Markings retro reflectivity readings on University Region trunk lines	\$2,269	\$252	HSIP	\$17,504	Phase Budget over 25%

Action: Project Cost Change (JN 207344)

JATA

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2022	Section 5339(b) Bus and Bus Facilities	County Wide	Section 5339(b) Bus and Bus Facilities	Two (2) 35' city busses	\$800,000	5339(b)	\$200,000	5339(b)	\$1,000,000

Action: Add (JN 200141)

A motion was made by Comm. Schlecte, supported by Comm. Drake, to approve the amendments to the FY 2020-2023 Transportation Improvement Program (TIP). The motion carried unanimously.

- XI. FY 2023-2026 Transportation Improvement Program (TIP) – Public Comment** – Mr. Schauerte stated that the DRAFT FY 2023-2026 TIP was available for public comment. Mr. Schauerte outlined how the Board and the public could provide comments regarding the document. It was also noted that the document would come to the Board for final approval in June.

Mr. Bair requested that specific individuals be listed for each agency listed in the consultation list, if applicable.

- XII. Approval of the FY 2023 Urban Transportation Unified Work Program (UWP)** – Mr. Schauerte stated that he provided an overview of the document at the April 14, 2022 Executive meeting. He also indicated that no public comments were received during the public comment period, which ended on May 9, 2022. Mr. Schauerte requested the board take action to approve the document, as presented.

A motion was made by Comm. Bair, supported by Comm. Schlecte, to approve the FY 2023 Urban Transportation Unified Work Program. The motion carried unanimously.

- XIII. Other Business** – No business was brought before the Commission.

XIV. Public Comment / Commissioners' Comments – Mr. Hurt stated that due to Mr. Guetschow's retirement, there is a vacancy on both the JACTS Policy Board, as the R2PC representative, and the R2PC Executive Committee, as a Jackson County representative. It was suggested that Comm. Bair fill the JACTS Policy Board slot. The positions are anticipated to be filled in June.

XV. Adjournment – There being no further business, Chair Jancek adjourned the meeting at 2:40 PM.

Alan Beeker
Secretary

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Bldg. – Jackson County
120 W. Michigan Avenue
Jackson, MI 49201

Thursday, June 9, 2022

1. **Call to Order** – Treasurer Overton called the meeting to order at 2:00 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	✓ Goetz	Swartzlander
Beeker	✓ Gould	✓ Tillotson
✓ Drake	Greene	Witt
Driskill	Jancek	✓ Wittenbach
Duckham	✓ Overton	
✓ Elwell	✓ Shotwell	
✓ Gaede	Sigers	

Key: ✓ = present

Other Commissioners Present: Christine Beecher, Rives Township; Scott Czasak, Village of Brooklyn; Charles Everidge, Blackman Township; Laura Schlecte, City of Jackson; Judy Southworth, Jackson County

Others Present: Alex Masten, The Enterprise Group; Bret Taylor, Jackson County Department of Transportation

Staff Present: Stephen Bezold, Brett Gatz, Jacob Hurt, Jill Liogghio, Anton Schauerte

2. **Approval of the Agenda** – A motion was made by Comm. Goetz, supported by Comm. Elwell, to approve the June 9, 2022 Executive Committee agenda as presented. The motion carried unanimously.
3. **Public Comment** – Comm. Overton announced the first opportunity for public comment. No public comments were received.
4. **Approval of Minutes of the April 14, 2022 Executive Committee Meeting** – A motion was made by Comm. Bair, supported by Comm. Tillotson, to approve the April 14, 2022 Executive Committee meeting minutes as submitted. The motion carried unanimously.

5. **Receipt of the Treasurer’s Report of May 31, 2022** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve receipt of the Treasurer's Report for May 31, 2022. The motion carried unanimously.
6. **Approval of the June 9, 2022 Submitted Bills** – A motion was made by Comm. Elwell, supported by Comm. Goetz, to approve payment of the June 9, 2022, submitted bills as presented. The motion carried unanimously.
7. **Staff Progress Report for May, 2022** – Mr. Hurt presented highlights from the staff progress report for the month of May 2022.
8. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Programs (TIP) were submitted for review and approval, as outlined below, by the Jackson Area Transportation Authority (#1), the City of Jackson (#2, #3), and the Jackson County Department of Transportation (#4-8)

1. JN 216535 - FY 2022 – Section 5307 Operating – Operating Assistance - \$1,772,342 Federal; \$1,761,793 State; \$3,534,135 Total - (**Move from FY22 to FY25*)
2. JN 207185 - FY 2023 – Wildwood Ave (West Ave to Steward) – Mill and HMA Resurface - \$190,000 Federal; \$87,000 Local; \$277,000 Total - (**Update Funding*)
3. JN TBD – FY 2023 – Wisner St. (Wildwood to Ganson) – Mill and HMA Resurface - \$72,600 Federal; \$95,400 Local; \$168,000 Total – (**Add Phase*)
4. JN 219343 – FY 2022 – McCain Dearing Roundabout – Construct Roundabout - \$312,204.60 Federal (HRRR); \$301,005.05 Federal (Rural STL); \$105,198 TEDF-D; \$0 Local; \$718,407.65 Total – (**Update funding*)
5. JN 211855 – FY 2022 – Springport Rd and Rives Junction Rd. – Construct Roundabout - \$331,613.10 Federal (HRRR); \$116,845.55 Federal (Rural STL); \$49,541.35 TEDF-D; \$0 Local; \$498,000 Total – (**Update funding*)
6. JN 211703 – FY 2022 – Horton Rd. at Springbrook Rd. – Construct Roundabout - \$283,917.60 Federal (HRRR); \$47,282.40 Federal (Rural STL); \$36,800 Local; \$368,000 Total – (**Update funding*)
7. JN 206637 – FY 2022 – Various Rds. – One Course Overlay - \$0 Federal (Rural STL); \$0 Local; \$0 Total – (**Abandon*)
8. JN 216633 – FY 2022 – Various Rds. – Pavement Markings - \$0 Federal (Rural STL); \$0 Local; \$0 Total – (**Abandon*)

The motion was made by Comm. Shotwell, supported by Comm. Schlecte, to approve the proposed amendments for the JACTS FY 2020-2023 Transportation Improvement Program (TIP) as presented. The motion carried unanimously.

9. **Opportunity for Public Comment – FY 2023-2026 Transportation Improvement Program (TIP)** – Mr. Schauerte presented a timeline of activities that have taken place in regards to the development of the DRAFT FY2023-2026 TIP. Mr. Schauerte also provided an overview of the changes that have taken place to the document and project list, in addition to an update to the consultation list, since the DRAFT FY23-26 TIP was originally published on 4/28/22. After his presentation, Mr. Schauerte indicated that the DRAFT FY23-26 TIP would go for approval at the 6/15 and 6/16 JACTS Technical Advisory Committee (TAC) and Policy Committee meetings. If approved, the document would then be presented for final approval to the R2PC Full Commission at the July 14th meeting.
10. **Other Business** – Mr. Hurt reported that, as indicated in the packet, the Summit Township Master Plan is now available for public comment. Mr. Hurt also noted that due to Jae Guetschow's retirement from the Village of Brooklyn, there is a vacancy on the JACTS Policy Committee and a vacancy on the R2PC Executive Committee. Both vacancies are for a Jackson County representative. Mr. Hurt also alerted the Executive Committee that Mr. Schauerte would be attending the Michigan Transportation Planning Association (MTPA) Annual Conference in Flint from July 27th to July 29th. The costs associated with attendance to the conference are included in the approved budget.
- The motion was made by Comm. Elwell, supported by Comm. Drake, to appoint Comm. Bair to the JACTS Policy Committee. The motion carried unanimously.
- The motion was made by Comm. Shotwell, supported by Comm. Schlecte, to appoint Mr. Czasak to the R2PC Executive Committee. The motion carried unanimously.
11. **Public Comment / Commissioners Comments** – No public comments were received. Comm. Shotwell stated that a long-time supporter of R2PC, Jeanne Kubish, recently passed away. Ms. Kubish worked for Jackson County as the Administrative Controller and Administrative Clerk. Comm. Shotwell requested committee members acknowledge her on social media or to send a message of support to her family.
12. **Adjournment** – There being no further business, the meeting was adjourned by Comm. Overton at 2:40 p.m.

*Anton Schauerte
Principal Transportation Planner
Region 2 Planning Commission*

JONESVILLE POLICE DEPARTMENT

116 W. Chicago St.
Jonesville, MI 49250-1106



(517) 849-2101
(517) 849-2520 (fax)

ACTIVITY SUMMARY FOR JUNE 2022

Total reports written: 54

Accident, Hit & Run: 0
Accident, Public Roadway:6
Accident, Private Property:8
Alcohol Violations: 0
Assault(s): 2
Burglary: 0
Burglary Alarm: 0
Carrying concealed weapon: 1
CSC: 1
Damage to Property: 1
Domestic Violence: 0
Fraud:1
Felonious Assault: 0
Flee and Elude: 0
General Assist: 14
Larceny: 9
Medical Emergency: 2
Mental Petition: 0
Natural Death: 0
Narcotic violation: 0
Noise Complaint: 2
Nuisance Animals: 0
Obstructing Justice: 3
Other Arrests: (warrants, traffic-DWLS/Revoked, etc.): 7
OUIL/OUID: 1
Retail Fraud: 7
Suspicious situation: 3
Traffic/Moving Violations: 29
UDAA/recovery:0



**JONESVILLE FIRE DEPARTMENT
June 2022 SUMMARY**

114 W. Chicago St.
Jonesville, MI 49250
(517) 849-2101
(517) 849-2520 Fax

Total Calls for 2022 = 95
Total Calls for June= 18

Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
13	6/1/2022	Structure Fire	516 W Chicago St. room 209	x				
11	6/1/2022	Meeting	Station					x
6	6/5/2022	Fire Disregard	6743 Sweet Clover Dr		x			
7	6/8/2022	PI Accident	Olds/ Chicago	x				
7	6/9/2022	Wires Down	8880 Stevens Dr			x		
7	6/13/2022	Assist Medical	2757 Taylor Rd				x	
10	6/13/2022	Assist Medical	521 W Chicago				x	
12	6/15/2022	CPR Training	Station					x
13	6/15/2022	Foam Training	Station					x
7	6/18/2022	PI Accident	601 East St	x				
8	6/18/2022	Structure Fire	2771 Half Moon LK RD				x	
5	6/19/2022	Conrolled Burn	US12/Dobson		x			
8	6/22/2022	Clean Up	Station					x
9	6/23/2022	PI Accident	Chicago/ Milnes				x	
7	6/24/2022	Vehicle Fire	317 Wright St	x				
11	6/26/2022	PI Accident	US12 / Wright	x				
9	6/27/2022	PI Accident	US12/ Evans	x				
8	6/28/2022	CO Alarm	4500 Jonesville Rd		x			

Year Total Type of Call

<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
27	18	4	29	17

Monthly Calls

	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
January	2	1	1	5	3
February	4	2		4	3
March	5	3		5	2
April	3	5	1	5	3
May	7	4	1	6	2
June	6	3	1	4	4
July					
August					
September					
October					
November					
December					

MONTHLY OPERATING REPORT

June 2022

SUBMITTED: 2022

WATER FLOW

MAXIMUM	260,000
MINIMUM	150,000
AVERAGE	196,000
TOTAL	5.881 MG

WASTEWATER FLOW

MAXIMUM	443,900
MINIMUM	323,600
AVERAGE	357,600
TOTAL	10.7289 MG

CALLOUTS: 1 at the Wastewater Plant (Trickling Filter Failure)

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of June 2022.

The Wastewater Plant Laboratory processed 111 Bacteria tests, 42 Nitrate tests and 16 Nitrite tests in May. The annual totals through April 2022 are as follows:

- Total Coliform Bacteria-----552
- Nitrates-----202
- Nitrites-----104

The vector was sent to North Adams for lift station maintenance.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum is 10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—1.90 mg/l

Average Percent Removal from the Raw Wastewater—98.5 %

Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.8 mg/l

Average Percent Removal from the Raw Wastewater—98.6%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.70 mg/l

Average Percent Removal from the Raw Wastewater—82.1%

Ammonia Nitrogen

Monthly Average is 0.5 mg/l

Daily Maximum is 2 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.181mg/l

Average Percent Removal from the Raw Wastewater—98.9%

Jonesville Daily Maximum—0.250 mg/l

Brian Boyle

Jonesville Dept of Public Works

June 2022

Monthly Report

	Maintenance	Yellow Paint	White Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT			0 Yd	1.27 Tons
MAJOR STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
LOCAL STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal		0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal		
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Gal		
SEWER DEPT	0 HR DT	0 Gal	0 Gal		
LDFA	0 HR OT				0 Ton
WATER	0 HR DT 0 HR OT			0 Yd	0 Ton
PARK				0 Yd	

There were no call outs.

We cold patched State.

We been doing the weekly brush collection.

Drains were cleaned on State, Major and Local Streets.

We started mowing the road edges again this month.

We picked up the large flower pots from Rakers and placed them downtown for the DDA.

The Rail Trail was mowed.

We have been trimming tree's around town and on the Rail Trail.

We have been taking care of the ball fields for the Recreation Program and cleaning the bathrooms.

The property at 529 Evans Street was mowed as it is vacant.

We change all of the north parking lot lights over to LED.

Mike Kyser

**CITY OF JONESVILLE
CASH BALANCES**

	April-2022	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	9,167.94
General Fund CLASS Acct	101-000-007	1,604,873.75
General Fund Cemetery CLASS Acct	101-000-007.100	93,181.98
General Fund Alloc of Assets CLASS	101-000-007.200	413,951.04
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	38,415.40
Major Streets CLASS Acct	202-000-007	497,287.31
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	66,783.47
Local Streets CLASS Acct	203-000-007	671,454.75
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	17,856.08
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	16,283.15
LDFA Operating CLASS Acct	247-000-007	2,728,359.73
D.D.A.:		
DDA Now Checking	248-000-001	59,856.66
DDA Operating CLASS Acct	248-000-007	162,343.52
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	29,834.11
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	357,828.96
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,305,972.97
WATER FUND:		
Water Receiving Now Checking	591-000-001	83,187.44
Water Receiving CLASS Acct	591-000-007	327,741.03
Water Plant Improvement CLASS Acct	591-000-007.100	385,152.18
Water Bond Reserve CLASS	591-000-007.200	24,457.84
Water RR&I Reserve CLASS	591-000-007.250	20,548.57
Water Tower Maint CLASS Acct	591-000-007.300	52,216.14
Water Maint CLASS Acct	591-000-007.400	51,407.90
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	43,067.97
Equip. Replace CLASS - Police Car	661-000-007.301	15,087.80
Equip. Replace CLASS - Fire Truck	661-000-007.336	3,700.61
Equip. Replace CLASS - DPW Equip	661-000-007.463	128,259.72
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	36,623.41
CURRENT TAX:		
Current Tax Checking	703-000-001	268,051.59
Current Tax Savings Account	703-000-002	144,299.14
PAYROLL FUND CHECKING:		
	750-000-001	13.03
GRAND TOTAL		9,657,275.19

**CITY OF JONESVILLE
CASH BALANCES**

	May-2022	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	7,596.30
General Fund CLASS Acct	101-000-007	1,605,956.89
General Fund Cemetery CLASS Acct	101-000-007.100	93,244.87
General Fund Alloc of Assets CLASS	101-000-007.200	414,230.42
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	10,345.82
Major Streets CLASS Acct	202-000-007	520,827.26
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	5,388.67
Local Streets CLASS Acct	203-000-007	659,454.67
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	17,000.22
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	811.28
LDFA Operating CLASS Acct	247-000-007	2,737,706.20
D.D.A.:		
DDA Now Checking	248-000-001	679.17
DDA Operating CLASS Acct	248-000-007	154,948.03
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	22,521.65
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	358,070.39
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,306,854.11
WATER FUND:		
Water Receiving Now Checking	591-000-001	2,395.77
Water Receiving CLASS Acct	591-000-007	327,962.37
Water Plant Improvement CLASS Acct	591-000-007.100	385,412.29
Water Bond Reserve CLASS	591-000-007.200	24,474.36
Water RR&I Reserve CLASS	591-000-007.250	20,562.45
Water Tower Maint CLASS Acct	591-000-007.300	52,251.40
Water Maint CLASS Acct	591-000-007.400	51,442.62
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	45,778.57
Equip. Replace CLASS - Police Car	661-000-007.301	15,097.98
Equip. Replace CLASS - Fire Truck	661-000-007.336	3,703.11
Equip. Replace CLASS - DPW Equip	661-000-007.463	128,346.29
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	36,648.13
CURRENT TAX:		
Current Tax Checking	703-000-001	79,889.29
Current Tax Savings Account	703-000-002	20.55
PAYROLL FUND CHECKING:		
	750-000-001	244.80
GRAND TOTAL		9,089,875.93

Jonesville District Library

JUL - AUG - SEP 2022

Summer Library Hours

Mon. 10-8

Tue. 10-6

Wed. 10-8

Thu. 10-6

Fri. 10-6

Sat. 10-2

Closed Sun.

The ocean stirs the heart, inspires the imagination and brings eternal joy to the soul.

-Robert Wylan

You can never cross the ocean until you have courage to lose sight of the shore.

-Christopher Columbus

The Livin' is Easy?

Do you remember Ella Fitzgerald singing "It's Summertime - and the livin' is easy"? Those lyrics may have been true back in the 60s and maybe the 70s, but I'm not sure they fit in today's world. These last few years have been pretty rough on most of us. Dealing with a global pandemic, political and social unrest, wars, and even crazy weather has taken its toll on us - physically as well as mentally and emotionally. Everything seems to be going in extremes, with no neutral ground.

Do you want to get back to those days when life was easier? I think the key is within us. Kindness. We are all capable of showing kindness. This doesn't mean we have to compromise our beliefs. We do not have to agree with anyone to be kind to them.

Allow me to quote one of my favorite children's book (Each Kindness by Jacqueline Woodson), "This is what kindness does, each little thing we do goes out, like a ripple, into the world...Even small things count."

Think of yourself as a pebble and the world as a pond. You don't have to make a big splash to create ripples. All you need to do

is try a little kindness. Sometimes, trying is more successful than doing. Trying is forward progress. Kindness starts with one drop. It can be easier than you think.

-Laura Orlowski,
Director



Jonesville District Library

Contact Info:

Phone 517-849-9701

Fax 517-849-0009

Email: jonesville@monroe.lib.mi.us

www.jonesvilledistrictlibrary.michlibrary.org

Find us on Facebook @jonesvillelib

Curbside Service Available During All Open Hours

Oceans of Possibilities

Our 2022 Summer Reading is reaching the mid-way point. We began on June 1 and will close out the Summer Reading Program on August 3 with live animal presentations from A.R.K. Animal Encounters. The final day to turn in reading logs for prizes is Tuesday, August 2. Grand Prize drawings will be held on Wednesday, August 3.

The Summer Reading theme this year is "Oceans of Possibilities". Many of our programs have gone along with this theme. Be sure to

look at our activity calendars, or check our Facebook page and website for details on all the programs for Summer Reading.

If you haven't started your Summer Reading Log, it is not too late. All it takes to earn a prize and get put into our grand prize drawings is to choose one of the following options:

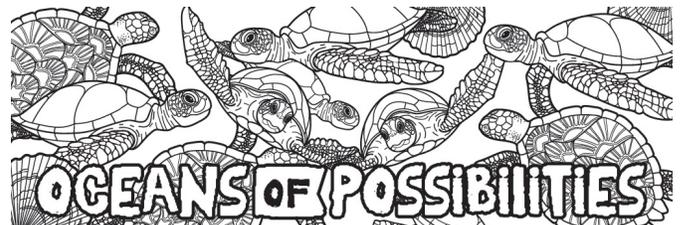
Adults: Read 10 books

Teens & Kids: Read 10 books, or 1000 pages

Pre-Readers: Have 30 picture books read to you.

Don't forget that audiobooks and online reading count, too.

Won't you join us?



Didgeri-what?

Water always goes where it wants to go, and nothing, in the end, can stand against it. Water is patient. Dripping water wears away a stone.
-Margaret Atwood

The Jonesville District Library will host a special event featuring a very unique musical instrument - the Didgeridoo. On July 15 at 2:00 PM, Jen Baker will introduce us to the didgeridoo, which was created by aboriginal peoples from northern Australia 1500 years ago. Didgeridoos are typically 3-10 feet long and are usually made from hardwoods, such as eucalyptus.

Along with demonstrating how to play a didgeridoo, Jen will also teach participants how to make a Buzzoo, a smaller version of a didgeridoo. All materials will be provided. This program is open to all ages & abilities.



Didgeridoo Program
Friday, July 15
2:00 PM
Open to all Ages & Abilities
Limited Space
Sign-up is Required

Comic Art Fantasy

We are like islands in the sea, separate on the surface but connected on the deep.
-William James

Do you love drawing and art? Are you a Marvel Comic fan? Mark your calendars for this special one-day event at the Jonesville District Library. On Friday, July 22 at 3:00 PM, we will be hosting Comic Art Fantasy - a Live Drawing Demonstration. Marvel Comics illustrator, Jerry DeCaire, will show us how drawing and math combine to create art. This unique library program is free to attend and open to all ages and abilities. Space is limited, however, so registration is required.

This program is being funded through a grant from the Hillsdale County Community Foundation. This HCCF grant is also funding our STARLAB program and the ARK Animal Encounters.

If you are interested in drawing, checkout one of our 3 STEM kits for drawing. Each STEM kit has different books and supplies to assist you in your artistic adventures.



Comic Art Fantasy
Friday, July 22
3:00 PM
Registration Required

Many men go fishing all of their lives without knowing that it is not fish they are after.
-Henry David Thoreau

Jonesville Seed Library

The Jonesville Seed Library has been doing very well this year. It opened for the season in March. Local growers have been very generous with sharing seeds for us to package and make available to everyone. With monetary donations, we have been able to fill in some of the gaps for more popular flowers, herbs, and vegetables.

If you have not perused our seed collection yet, you are welcome to stop in during regular library hours to see what we offer.

If you are growing a garden, we would love to get some of your seeds from your plants when the growing season is over. The Jonesville Seed Library will close for the winter in October,

but we can accept donations of seeds year round. Thank you for supporting this great community program.



Carpet Project Update

Thanks to everyone who have supported our fundraising efforts, the Jonesville District Library is moving forward with our Carpet Project. We met the match challenge given to us to raise \$1000, and our benefactor has given his match of \$1000. Our Riverfest Booksale and Gift Bag Raffle raised over \$300 toward the carpet fund. We have received many generous donations (including memorial funds) to add to our project. At this time we have raised just over \$3000. Though not enough to fund the project completely, this balance

is enough for us to move into the next stage. We are getting estimates from several local sources to find the best fit for the library, both in price and material.

By splitting the carpet project into 3 stages, we should be able to get one stage completed by year's end. We have not determined which stage will be the first to be completed yet. We will continue to work on funding the remaining amount needed to complete all three stages. Thank you to all who are supporting us in our efforts.

3 Stages of Carpet Project

- Replacing the carpet in the Teen/Juvenile section
- Replacing the carpet in the Children's Room and adding hard surface flooring in the Programs Area in the Children's Room
- Replacing the stair trends leading to the Children's Room with treads that have contrasting color strips for the visually impaired.

The sea, once it casts its spell, holds one in its net of wonder forever.
-Jacques Cousteau

Chance is always powerful. Let your hook always be cast; in the pool where you least expect it, there will be fish.
-Ovid

Live Animals @ JDL

Our Grand Finale for this year's Summer Reading Program is an event you don't want to miss - Live Animals at the Library! On Wednesday, August 3rd, ARK Animal Encounters will be at the library with two live animal presentations. These presentations will be at 1:00 PM and 2:00 PM. Space is limited at each show, so registration is required to

attend this free event. Rebecca Barrett, owner of ARK Animal Encounters will be here to teach us about several of her animals - many of these will be touchable. This will be the second year ARK Animal Encounters will visit the library. Both presentations are free and open to all ages and abilities. The ARK Animal Encounters

program is funded by a grant from the Hillsdale County Community Foundation.

ARK Animal Encounters

Wednesday, August 3rd

1:00 PM & 2:00 PM

Registration is required

Great Start Events



The Jonesville District Library will be participating in two special community events in August, brought to you by the Hillsdale County Great Start Collaborative. Both of these events are free to residents of Hillsdale County.

4th Annual Story Walk will take place on Saturday, August 13, 2022 from 9:30-12:30 PM at the Hillsdale County Courthouse Square. This event connects an interactive book with the Hillsdale Farmers Market. The first

100 Hillsdale County children will receive a bag full of gifts, including a \$5 token to spend at the Farmers Market.

On August 20, 2022, the Great Start Collaborative is hosting a Community Baby Shower at Hillsdale High School from 10:00 AM - 12:30 PM. This event is open to Hillsdale County Families who are expecting or have a baby under 12 months old. The Community Baby Shower will offer tons of prizes and gifts as well as informational

sessions and community agency resources. RSVPs are required.

The Jonesville District Library also participates in the GSC Playgroups and Pop-Up Story Times. These events are open to Hillsdale County families with children ages 0-6 years. For more information about the Hillsdale County Great Start Collaborative and these special events, visit their website at www.greatstarhillsdale.com or find them on Facebook.

Remember, a dead fish can float downstream, but it takes a live one to swim upstream.
-W.C. Fields

Technology Wave

Don't be a fish;
be a frog.
Swim in the
water and
jump when you
hit the ground.
-Kim Young-ha

Do not tell fish
stories where
the people
know you; but
particularly,
don't tell them
where they
know the fish.
-Mark Twain

What is
(currently) the
largest animal to
live on Planet
Earth?
The Blue Whale
*They can grow
to 79 ft long
and weigh up
to 330,000 lbs.*

The Jonesville District Library has new technology available to patrons - thanks to two different grant programs.

LEGO Robotics:

The library received an LSTA Public Library Services Grant to purchase LEGO Robotics kits and Kindle Fires for coding. This grant, administered by the Library of Michigan, gave the library funds to purchase 4 LEGO Mindstorms sets. We have two programs scheduled this summer for teens to learn to

use the LEGO Robotics. In the fall, we will schedule more programs for teens, as well as programs for younger patrons.

Podcasting Equipment:

JDL also received a MI-83 grant. This grant was funded in part by the Institute of Museum and Library Services (IMLS) and administered through the Library of Michigan. This grant provided the Jonesville District Library with equipment to create online programming and includes:

Digital camera, tripods, lighting,

green screen, microphone, laptop and other items needed for online programs. Our first use of these items will be with our teens. We have two programs scheduled this summer for teens to learn and teach us how to use the equipment. After summer reading, this equipment will be made available to patrons for in-library use.

As technology advances, we are excited to be able to offer new things to our patrons. Won't you join us as we ride this technology wave?

Ancestry @ JDL



Did you know the Jonesville District Library has a subscription to Ancestry Library Edition? Access to this online resource is free with your JDL library card. To use Ancestry Library Edition, all you have to do is come to the Jonesville District Library. Using either our computers or your own electronic device, you can

access this website and begin your search. Because this is Ancestry Library Edition, you can't make a personal account, but you have access to all of Ancestry's databases. You can save info to a flash drive or print items out.

During 2020 and 2021, due to Covid-19 restrictions, Ancestry opened the

Library Edition up for at home use. This special option ended on December 31, 2021.

We thank Ancestry for providing this opportunity during a very rough time. Stop in to start your Ancestry journey today! Library staff will help you get started.

Comets in Action



The Jonesville District Library welcomed Mr. Maxwell's Middle School "Comets in Action" class to the library twice to do community service projects for us. On their first visit, students helped us by removing all of the books out of the on-going book sale area and relocating them in our history room in preparation

for our Riverfest Book Sale. This was quite the adventure watching over 20 middle-schoolers work together to move hundreds of books.

**Thank you to the
Comets in Action
For all your help!**

The Comets in Action group's second visit gave the students a new challenge. They helped us clean bookshelves - the challenge was to figure out how to remove books from each shelf, clean the shelf, and then get the books back in the correct order. These students did a great job. We appreciate the time and help they gave us.

A Sweet Connection

The Jonesville District Library has been enjoying a great collaboration with the Sauk Theatre this year. As we move back to regular events, the Sauk Theatre has been able to bring back some of their events as well. One of these events is the Sauk Theatre dessert receptions. In previous years, these receptions were held at Olivia's Chophouse and later at Gallery 49, but Covid-19 put a temporary

end to these events. This year, the Jonesville District Library is hosting these receptions. So far, we have hosted receptions for "Cheaper by the Dozen" and "The Secret Garden". Plans are in the works for dessert receptions for "How to Eat Fried Worms", "Cinderella", Steel Magnolias", and "The Nutcracker". These receptions are open only to

the cast/crew of the play along with the ticket holders for the performance held on the day of the reception.

For more information, contact the Sauk Theatre box office at: 517-849-9100 or on their website at www.thesauk.org

What is the World's Largest Fish?

The Whale Shark

They can grow to 33 feet and weigh up to 41,000 lbs.

Viewing the Stars

The Jonesville District Library will be hosting two special events this summer that highlight the stars. Both of these events are open to all ages and abilities.

The **STARLAB** will be visiting us on Friday, July 8. There will be a 3:00 PM and a 3:45 PM presentation. This special event will take place at the Presbyterian Church Basement across the street from the Library. While this event is free, space is limited at each presentation. Be sure to sign up if you plan to attend this event.

What is a STARLAB? STARLAB is an inter-active inflatable planetarium.

To incorporate our Summer Reading theme, Oceans of Possibilities, we will be learning how sailors use the stars to navigate. We will also be looking for animals in the star constellations.

The STARLAB program is being funded through a grant from the Hillsdale County Community Foundation.

Our annual **Midnight Moon View** will be held on Saturday, July 16 at Wright St. Park in Jonesville from 10:00 PM to Midnight. We will have telescopes set up for viewing the night sky. Local amateur astronomer, James Wallace,

will be leading us as we explore our galaxy. This event is free to attend.

A special thanks to Jonesville City Council for allowing us to use the park after hours.

STARLAB
Friday, July 8
3:00 PM & 3:45 PM
At the Presbyterian Church Basement
Registration Required
Midnight Moon View
Saturday, July 16
10:00 - Midnight
At Wright Street Park

What is the World's Smallest Fish?

Paedocypris
(found in SE Asian swamps)
They are only 8-12 mm long - which is about the size of a sunflower seed in the shell.

What is the fastest fish?

The Sailfish
They can swim up to 68 mph

What is the slowest fish?

The Dwarf Seahorse
They average only 5 feet per hour

JDL Lego Art

The Jonesville District Library's LEGO Art program has been very popular, becoming quite a community project. Here is how this program works: LEGO enthusiast, James Wallace, supplies the library with LEGO Dots from his extensive collection. Patrons of all ages create a piece of art using these LEGO pieces on a

5x5 inch LEGO square. Then, these squares are distributed to community businesses to be displayed as a "travelling" art show. A listing of whose LEGO Art is at which business is available at the library. Our last LEGO Art building was done during Riverfest, and we had over 60 people participate! These art pieces,



along with the one created in May are currently displayed around Jonesville. They will stay on display until mid-July. We are planning our next LEGO Art day for sometime in August (date to be determined).



310 Church St.
Jonesville, MI 49250



Address Service Requested

Jonesville District Library

Jonesville District Library's Quarterly Newsletters are mailed to area businesses as well as library card holders:

- Whose library card is not expired
- Who do not have more than \$5.00 in fines currently on card
- Who have checked out at least once within the last year.

Newsletters are emailed to patrons with a valid email on file with the library. If you encounter problems with your emailed version of this newsletter, please contact the Jonesville District Library.

Contact the library if you did not receive a newsletter but would like to be added to the mailing list.

Printed copies of this newsletter are available at the circulation counter at the Jonesville District Library.

COVID-19 Safety Reminders

The Jonesville District Library continues to follow all Local, State, and Federal rules and regulations concerning COVID-19 safety.

Please consider:

Social Distancing

Frequent hand washing or hand sanitizing

Face Masks

The Jonesville District Library may be required to limit capacity, services, or library hours as mandated for public health and safety. All changes will be posted on entrance doors to the Library, on the Library website and Facebook page.

For the protection of Library staff and other patrons, if you are experiencing any symptoms of illness please do not come to the library.

We appreciate your consideration and understanding.

The heart of man is very much like the sea. It has its storms, it has its tides, and in its depths it has its pearls, too.

-Vincent van Gogh